

West Park Primary School
Devon Road
Wolverhampton
WV1 4BE
Telephone: 01902 558238
Email: westparkprimaryschool@wolverhampton.gov.uk
Head Teacher: Briony Jones



Respect-Aspiration-Resilience-Integrity

West Park Primary School

Coronavirus: visitor agreement

Our school will welcome visitors if:

The visitor is not at risk of bringing coronavirus into the school. Visitors should not come into school if they currently need to self-isolate, according to the [latest government guidance](#), for example if they:

- Are displaying any coronavirus symptoms (a new continuous cough, a high temperature, or a loss or change in their sense of taste and/or smell)
- Have received a positive coronavirus test result
- Have been in contact with someone who has tested positive for coronavirus

The visit is at agreed time of day. Only some visitors will be welcome when children are in school e.g. SEND support, social care, educational psychologists etc.

The visit is essential e.g. to meet needs of pupils, school improvement, governance, health and safety of school site or as decided by the headteacher

The visitor follows the measures the school is taking to minimise the spread of coronavirus, including:

- Washing hands thoroughly before leaving home or place of work
- Sanitising hands on arrival in the main entrance
- Wearing a face covering in areas of the school where social distancing is not possible, such as corridors, unless they are exempt from wearing one. They must keep or put this on when arriving at school, moving to their destination, and moving around the school indoors. They must bring a plastic bag to keep this in. If using disposable face coverings, they must put these in a covered bin. They must not touch the front of the covering during use or removal, and will sanitise their hands after removing it
- Where possible, maintaining a distance of 2 metres from everyone else in the school
- Providing contact details to the school. This is in case the school needs to contact visitors following public health advice in the event of a coronavirus outbreak in the school community



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By signing this document, I understand and agree that when visiting the school:

I confirm that I do not currently need to self-isolate, in accordance with the latest government guidance
I will follow the school's hygiene practices (set out in the section above)

Should I experience coronavirus symptoms within 48 hours after leaving the school, I will notify the school. I will also take a PCR coronavirus test and notify the school of the result on 01902 558238 or office@westparkprimaryschool.co.uk and co-operate with NHS COVID-19 track and trace.

I understand that the school will keep these details in line with GDPR guidance

The information recorded below will help the school carry out rapid contact tracing, if asked to do so by NHS Test and Trace.

VISITOR'S FULL NAME	
VISITOR'S CONTACT NUMBER	
DATE OF VISIT	
PURPOSE OF VISIT	
AREAS OF SCHOOL THAT WILL BE VISITED	
VISITOR'S SIGNATURE	

